

Mission Manager – Monitoring & Evaluation

Background and General Description:

The Government of India has launched The National Rural Livelihoods Mission (NRLM) under the Ministry of Rural Development (MoRD). The Mission aims at creating efficient and effective institutional platforms of the rural poor enabling them to increase their household income through sustainable livelihood enhancements and improved access to financial and public services. The agenda is to mobilize the rural BPL households into self- managed, federated institutions and support them for livelihood collectives. In addition, the poor would be facilitated to achieve increased access to their rights, entitlements and public services, diversified risk and better social indicators of empowerment.

Further to these objectives, the Government of Maharashtra has constituted the Maharashtra State Rural Livelihoods Mission, registered under the Societies Act 1860. A State Mission Management Unit has been constituted as a dedicated support structure to deliver the mission in the State. The MSRLM aims to build a team of high quality professionals for providing technical assistance to the districts in various thematic areas such as human resource management, rural livelihoods, social inclusion, environment management, financial inclusion etc.

Persons recruited and performing successfully could expect to be associated with the mission on a long term basis. For administrative policy reasons, the contract of this position will be for 11 months and renewed further based on performance and requirement.

Posting:

The posting will be at State Mission Management Unit (SMMU) level – Belapur, Navi Mumbai

Reporting:

The person recruited will be reporting to State Mission Manager – Social Observatory

Duties and Responsibilities:

Following are the indicative duties and responsibilities of **Mission Manager – Monitoring & Evaluation:**

- Conducting Research and Documentation in Rural Development Projects, Operation management, Develop effective data for action, Compliances, Review and verify project documents Develop effective Data for action – data that is accurate, indicators that are relevant, and analysis that leads to action.
- Project decision making on a regular and actionable basis.
- Develop Connection between the research departments with projects being implemented on the ground.
- Develop impact evaluations, develop effective monitoring systems, and design relevant case studies and innovations such as the use of behavioral tools for project assessment and learning.
- Create holistic and dynamic learning system for project implementation.
- Integrated learning system – incorporating various monitoring and evaluation tools – to measure change, assess the effectiveness of the project, and pinpoint design and implementation challenges.
- To collective useful indicators on a real-time basis, make the data accessible and useful to project staff at all levels.
- Monitor the performance of Project/Mission Manager MIS and Project/Mission Manager ME

Minimum Qualification and Experience:

PG degree or PG diploma (Two Years) completed in Business administration or Mathematics or Statistics or Social work or Development studies or Rural development or Rural Management or Economics from recognized university/Institute with 7 years of total experience. Minimum 4 years of Relevant experience in the field of Social Observatory in Rural Development at Senior Managerial level. Knowledge of Marathi is desirable and MS Office is essential.

Desired Domain Knowledge and Experience

- Knowledge of development and management of project MIS concerning issues and challenges both on the software and hardware end.

- Working knowledge of data management software will be desirable.
- Experience of implementation/management of large scale surveys such as Baseline, Midterm and end terms.
- Familiarity with managing large amount of design of research tools and concepts of research design and sampling methods.

Desired Competency and Attributes

- Passion and integrity – self-driven and passionate about poverty and equity issues along with high regard for integrity.
- Converting knowledge and experience into practice - Translates technical knowledge into practical applications and contributions to Monitoring & Evaluation strategies
- Ability to interact with multiple stakeholders: Interacts with various stakeholders at the policy and implementation level;
- Dialogue Skills - Anticipates needs and requests in the field and conducts independent discussions with representatives of the government and other stake holders;
- Integrative Skills - Understands relevant cross-sectoral areas how they are interrelated;
- Rural Policy, Strategy and Institutions - Understanding of quality issues related to monitoring & evaluation
- Drive for Results - Identifies the needed resources to accomplish results involving multiple stakeholders and finds solutions to obstacles affecting key deliverables;

Age limit:

- Open Market Candidate: Age of candidate should not more than 45 Years as on 1st Oct 2017.

Monthly CTC : Rs 60,000/-

How to apply:

Interested candidates can send their online application on www.jobs.msrlm.org or www.umed.in **Last date of online application submission is 25th October 2017.**

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